



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

John F. Scruggs, Treasurer
Burson-Marsteller Political
Action Committee
1801 K Street N.W., Suite 901-L
Washington, DC 20006

AUG 28 1996

Identification Number: C00201863

Reference: July Quarterly Report (4/1/96-6/30/96)

Dear Mr. Scruggs:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Line 11(a)(i) of the Detailed Summary Page of your report discloses a total of \$8,755 in individual itemized contributions. The sum of the entries itemized on Schedule A, however, indicates the total to be \$6,989.16. Please amend your report to clarify the discrepancy.

-The totals listed on Lines 11(a)(i) and 11(a)(ii), Column B of the Detailed Summary Page appear to be incorrect. Please be advised that you should add the "Calendar Year-to-Date" total from your previous report to the current "Total This Period" figure from Column A to derive the correct Column B totals. When an individual's aggregate exceeds the \$200 threshold, the amount should not be deducted from the Column B figure for Line 11(a)(ii). Please amend your report and any subsequent reports that may be affected by this correction.

-Please provide a Schedule A to support the entry reported on Line 16 of the Detailed Summary Page. All refunds received from federal candidates and committees must be itemized on Schedule A regardless of the amount of the refund. 2 U.S.C. §434(b)

-Your report disclosed a category of financial activity that has been reflected on the wrong line of the Detailed Summary Page. Uncashed contributions returned by federal candidates/committees should be properly disclosed on a separate Schedule B, as a negative entry supporting Line 23 of the Detailed Summary Page. Please